



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

An ISO 9001:2015 Certified Institute, Approved by AICTE, Affiliated to JNTU Kakinada, AP Phone:

0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 24-05-2022

From

The Principal,
Vijaya Institute of Technology for Women,

To

The Secretary,
SRK Foundation,
Vijayawada.

Respected Sir,

Sub: Request for grant permission for faculty recruitment for the academic year 2022-23-Reg.

I wish to bring to your kind notice that, for the next academic year 2022-23, we need the following faculty members in various departments as mentioned below.

Teaching Staff Required

S. No.	Department	Assistant Professor	Associate Professor	Professor	Total Teaching Posts Required
1	ECE	2	0	0	2
2	EEE	0	0	0	0
3	CSE	3	0	0	3
4	IT	2	0	0	2
5	AIML	2	0	0	2
6	MBA	1	0	0	1
7	S&H	6	1	0	7

So, I request you to consider the vacancies and recruit as early as possible for the smooth conduction of class work.

Thanking you sir,

For SRK FOUNDATION


SECRETARY

Yours Sincerely,



PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

An ISO 9001:2015 Certified Institute, Approved by AICTE, Affiliated to JNTUKakinada, AP
Phone: 0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in
College Code: NP, Enikepadu, Vijayawada-521108

Date: 04-05-2022

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu, 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

I, K. Prasuna, Head of the Department of ECE would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 2 faculty members for our department to conduct the class work without any discrepancies for the academic year 2022-23. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions.

Thanking you,

K. Prasuna
Yours Sincerely

G. Chm
PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521, 108



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 05-05-2022

To,
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu-521108

Respected Madam,

Sub: Request to appoint New Faculty in the Dept. of CSE : Reg

I humbly bring to your kind notice that some of the faculty members from the Computer Science and Engineering department have resigned due to their personal reasons recently. Hence, I request you to recruit new faculty in the place of resigned faculty in order to have smooth functioning of the academics and administrative works in the department and ensure quality education to students.

Thanking you

Aep Ranjan
Yours Sincerely

G. Chm
PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521,108



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Phone: 0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in
College Code: NP, Enikepadu, Vijayawada-521108

Date: 02-05-2022


To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu-521108.


Respected madam,

Sub: Request for recruiting faculty—Reg.

I, Y. Vijaya, Head of the Department of IT would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 2 faculty members for our department to conduct the class work without any discrepancies for the academic year 2022-23. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions.

Thanking you,


Yours Sincerely


PRINCIPAL
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA-521, 108



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Phone: 0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in
College Code: NP, Enikepadu, Vijayawada-521108

Date: 06-05-2022

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu 521108.

Respected madam,

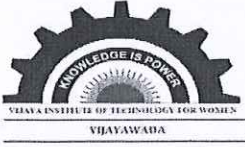
Sub: Request for recruiting faculty, AIML - Dept : Reg.

I bring to your kind notice that some of the faculty recently resigned from the institution on personal reasons. So, we require 2 faculty members for our department to conduct the class work without any interruption for the academics. In this regard request your permission to recruit new faculty and replace resigned.

Thanking you,

Yours Sincerely

PRINCIPAL
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA-521.108



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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 10-05-2022


To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu- 521108.

Respected madam,

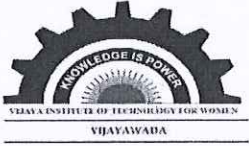
Sub: Request for recruiting faculty, MBA - Dept : Reg.

I bring to your kind notice that some of the faculty recently resigned from the department due to their personal reasons. So, we require 1 faculty member for our department to conduct the class work without any interruption for the academics. In this regard I request your permission to recruit new faculty and replace the resigned faculty.

Thanking you,


Yours Sincerely


PRINCIPAL
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VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 12-05-2022

To
The Principal,
Vijaya Institute of Technology for women,
Enikepadu, 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

I, Dr. V Raghava Lakshmi, Head of the Department of Science and Humanities would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 7 faculty members for our department to conduct the class work without any discrepancies for the academic year 2022-23. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions.

Thanking you,


Yours Sincerely



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Phone: 0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in
College Code: NP, Enikepadu, Vijayawada-521108

Date: 01-10-2021

From

The Principal,
Vijaya Institute of Technology for Women,

To

The Secretary,
SRK Foundation,
Vijayawada.

Respected Sir,

Sub: Request for grant permission for faculty recruitment for the academic year 2021-22-Reg.

I wish to bring to your kind notice that, for the next academic year 2021-22, we need the following faculty members in various departments as mentioned below.

Teaching Staff Required

S. No.	Department	Assistant Professor	Associate Professor	Professor	Total Teaching Posts Required
1	ECE	1	0	0	1
2	EEE	0	0	0	0
3	CSE	2	1	0	3
4	IT	2	0	0	2
5	AIML	0	0	0	0
6	MBA	3	0	0	3
7	S&H	7	0	0	7

So, I request you to consider the vacancies and recruit as early as possible for the smooth conduction of class work.

Thanking you sir,

For SRK FOUNDATION


PRESIDENT

Yours Sincerely,



PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 15-09-2021

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu, 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

I, K. Prasuna, Head of the Department of ECE would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 1 faculty member for our department to conduct the class work without any discrepancies for the academic year 2021-22. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions.

Thanking you,

K. Prasuna
Yours Sincerely

G. Chinn

PRINCIPAL
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ENIKEPADU, VIJAYAWADA-521, 108



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Phone: 866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in
College Code: NP, Enikepadu, Vijayawada-521108

Date: 17-09-2021

To,
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu-521108

Respected Madam,

Sub: Request to appoint New Faculty in the Dept. of CSE : Reg

I humbly bring to your kind notice that some of the faculty members from the Computer Science and Engineering department have resigned due to their personal reasons recently. Hence, I request you to recruit new faculty in the place of resigned faculty in order to have smooth functioning of the academics and administrative works in the department and ensure quality education to students.

Thanking you

Acp Ranjani
Yours Sincerely

G. Chm

PRINCIPAL
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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 20-09-2021

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu, 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

I, Y. Vijaya, Head of the Department of IT would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 2 faculty members for our department to conduct the class work without any discrepancies for the academic year 2021-22. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions.

Thanking you


Yours Sincerely



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 22-09-2021

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu- 521108.

Respected madam,

Sub: Request for recruiting faculty, MBA - Dept : Reg.

I bring to your kind notice that some of the faculty recently resigned from the department due to their personal reasons. So, we require 3 faculty members for our department to conduct the class work without any interruption for the academics. In this regard I request your permission to recruit new faculty and replace the resigned faculty.

Thanking you,


Yours Sincerely


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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 23-09-2021

To
The Principal,
Vijaya Institute of Technology for women,
Enikepadu, 521108.

Respected madam,

Sub: Request for recruiting faculty —Reg.

I, Dr. V Raghava Lakshmi, Head of the Department of Science and Humanities would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 7 faculty members for our department to conduct the class work without any discrepancies for the academic year 2021-22. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions

Thanking you,

V. Raghava Lakshmi
Yours Sincerely

G. Chm

PRINCIPAL
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA-521,108



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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 27-11-2020

From

The Principal,
Vijaya Institute of Technology for Women,

To

The Secretary,
SRK Foundation,
Vijayawada.

Respected Sir,

Sub: Request for grant permission for faculty recruitment for the academic year 2020-21-Reg.

I wish to bring to your kind notice that, for the next academic year 2020-21, we need the following faculty members in various departments as mentioned below.

Teaching Staff Required

S. No.	Department	Assistant Professor	Associate Professor	Professor	Total Teaching Posts Required
1	ECE	1	0	0	1
2	EEE	0	0	0	0
3	CSE	3	0	0	3
4	IT	4	0	0	4
5	AIML	0	0	0	0
6	MBA	1	0	0	1
7	S&H	1	0	0	1

So, I request you to consider the vacancies and recruit as early as possible for the smooth conduction of class work.

Thanking you sir,

For SRK FOUNDATION


SECRETARY

Yours Sincerely,



PRINCIPAL
PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

An ISO 9001:2015 Certified Institute, Approved by AICTE, Affiliated to JNTU Kakinada, AP
Phone: 0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in
College Code: NP, Enikepadu, Vijayawada-521108

Date: 02-11-2020

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu- 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

I, K. Prasuna, Head of the Department of ECE would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 1 faculty member for our department to conduct the class work without any discrepancies for the academic year 2020-21. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions

Thanking you,

K. Prasuna
Yours Sincerely

G. Chm

PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521, 108



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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College Code: NP, Enikepadu, Vijayawada-521108

Date: 05-11-2020

To,
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu-521108

Respected Madam,

Sub: Request to appoint New Faculty in the Dept. of CSE : Reg

I humbly bring to your kind notice that some of the faculty members from the Computer Science and Engineering department have resigned due to their personal reasons recently. Hence, I request you to recruit new faculty in the place of resigned faculty in order to have smooth functioning of the academics and administrative works in the department and ensure quality education to students.

Thanking you

Aep Ranjani
Yours Sincerely

G. Chm

PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521,108



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 09-11-2020

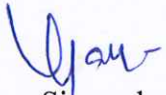
To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu- 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

I, Y.Vijaya, Head of the Department of IT would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 4 faculty members for our department to conduct the class work without any discrepancies for the academic year 2020-21. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions.

Thanking you


Yours Sincerely


PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521108



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 10-11-2020

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu- 521108.

Respected madam,

Sub: Request for recruiting faculty, MBA - Dept : Reg.

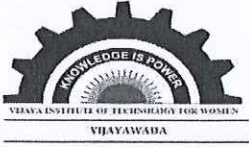
I bring to your kind notice that some of the faculty recently resigned from the department due to their personal reasons. So, we require 1 faculty member for our department to conduct the class work without any interruption for the academics. In this regard I request your permission to recruit new faculty and replace the resigned faculty.

Thanking you,


Yours Sincerely



PRINCIPAL
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA-521,108



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 12-11-2020


To
The Principal,
Vijaya Institute of Technology for women,
Enikepadu, 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

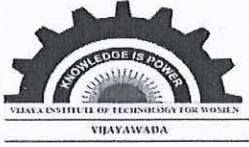
I, Dr. V Raghava Lakshmi, Head of the Department of Science and Humanities would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 1 faculty member for our department to conduct the class work without any discrepancies for the academic year 2022-23. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions.

Thanking you,


Yours Sincerely



PRINCIPAL
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA-521108



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 30-05-2019

From

The Principal,
Vijaya Institute of Technology for Women,

To

The Secretary,
SRK Foundation,
Vijayawada.

Respected Sir,

Sub: Request for grant permission for faculty recruitment for the academic year 2019-20-Reg.

I wish to bring to your kind notice that, for the next academic year 2019-20, we need the following faculty members in various departments as mentioned below.

Teaching Staff Required

S. No.	Department	Assistant Professor	Associate Professor	Professor	Total Teaching Posts Required
1	ECE	2	0	0	2
2	EEE	0	0	0	0
3	CSE	3	0	0	3
4	IT	0	0	0	0
5	MBA	0	0	0	0
6	S&H	0	0	0	0

So, I request you to consider the vacancies and recruit as early as possible for the smooth conduction of class work.

Thanking you sir,

For SRK FOUNDATION


SECRETARY

Yours Sincerely,



PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521108.



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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Phone: 0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in
College Code: NP, Enikepadu, Vijayawada-521108

Date: 14-05-2019

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu, 521108.

Respected madam,

Sub: Request for recruiting faculty—Reg.

I, K. Prasuna, Head of the Department of ECE would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 2 faculty members for our department to conduct the class work without any discrepancies for the academic year 2019-20. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions.

Thanking you,

K. Prasuna
Yours Sincerely

G. Chinn

PRINCIPAL
VIJAYA INSTITUTE OF
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ENIKEPADU, VIJAYAWADA-521108



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in
College Code: NP, Enikepadu, Vijayawada-521108

Date: 17-05-2019

To,
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu-521108

Respected Madam,

Sub: Request to appoint New Faculty in the Dept. of CSE : Reg

I humbly bring to your kind notice that some of the faculty members from the Computer Science and Engineering department have resigned due to their personal reasons recently. Hence, I request you to recruit new faculty in the place of resigned faculty in order to have smooth functioning of the academics and administrative works in the department and ensure quality education to students.

Thanking you

Aep Ranjani
Yours Sincerely

G. Chmz

PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521,108



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 26-05-2018

From

The Principal,
Vijaya Institute of Technology for Women,

To

The Secretary,
SRK Foundation,
Vijayawada.

Respected Sir,

Sub: Request for grant permission for faculty recruitment for the academic year 2018-19-Reg.

I wish to bring to your kind notice that, for the next academic year 2018-19, we need the following faculty members in various departments as mentioned below.

Teaching Staff Required

S. No.	Department	Assistant Professor	Associate Professor	Professor	Total Teaching Posts Required
1	ECE	12	0	1	13
2	EEE	3	0	0	3
3	CSE	3	0	0	3
4	IT	10	0	0	10
5	MBA	2	0	0	2
6	S&H	4	0	0	4

So, I request you to consider the vacancies and recruit as early as possible for the smooth conduction of class work.

Thanking you sir,

For SRK FOUNDATION

SECRETARY

Yours Sincerely,

PRINCIPAL
VIJAYA INSTITUTE OF
TECHNOLOGY FOR WOMEN
ENIKEPADU, VIJAYAWADA-521 108.



VIJAYA INSTITUTE OF TECHNOLOGY FOR WOMEN

An ISO 9001:2015 Certified Institute, Approved by AICTE, Affiliated to JNTU Kakinada, AP Phone:

0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 02-05-2018

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu, 521108.

Respected madam,

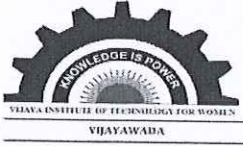
Sub: Request for recruiting faculty—Reg.

I, K. Prasuna, Head of the Department of ECE would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 13 faculty members for our department to conduct the class work without any discrepancies for the academic year 2018-19. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions.

Thanking you,

K. Prasuna
Yours Sincerely


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ENIKEPADU, VIJAYAWADA-521108



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0866-2844444, Email: vijayatechfw@gmail.com Website: www.vitw.edu.in

College Code: NP, Enikepadu, Vijayawada-521108

Date: 03-05-2018

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu -521108.

Sir/madam,

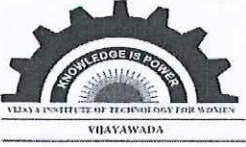
Sub: Request for recruiting faculty, EEE - Dept : Reg.

I bring to your kind notice that some of the faculty recently resigned from the department on their personal reasons. So, we require 3 faculty members for our department to conduct the class work without any interruption for the academics. In this regard request your permission to recruit new faculty and replace resigned faculty.

Thanking you,

K. NARENDRA
Yours Sincerely


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College Code: NP, Enikepadu, Vijayawada-521108

Date: 08-05-2018

To,
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu-521108

Respected Madam,

Sub: Request to appoint New Faculty in the Dept. of CSE : Reg

I humbly bring to your kind notice that some of the faculty members from the Computer Science and Engineering department have resigned due to their personal reasons recently. Hence, I request you to recruit new faculty in the place of resigned faculty in order to have smooth functioning of the academics and administrative works in the department and ensure quality education to students.

Thanking you

Deep Ranjani
Yours Sincerely

Deep Ranjani
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ENIKEPADU, VIJAYAWADA-521, 108



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College Code: NP, Enikepadu, Vijayawada-521108

Date: 09-05-2018

To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu, 521108.


Respected madam,

Sub: Request for recruiting faculty—Reg.

I, Y.Vijaya, Head of the Department of IT would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 10 faculty members for our department to conduct the class work without any discrepancies for the academic year 2018-19. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions.

Thanking you,


Yours Sincerely


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College Code: NP, Enikepadu, Vijayawada-521108

Date: 14-05-2018


To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu- 521108.

Respected madam,

Sub: Request for recruiting faculty, MBA - Dept : Reg.

I bring to your kind notice that some of the faculty recently resigned from the department due to their personal reasons. So, we require 2 faculty members for our department to conduct the class work without any interruption for the academics. In this regard I request your permission to recruit new faculty and replace the resigned faculty.

Thanking you,


Yours Sincerely


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College Code: NP, Enikepadu, Vijayawada-521108

Date: 17-05-2018

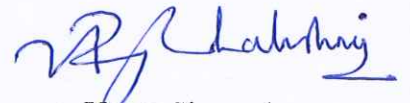
To
The Principal,
Vijaya Institute of Technology for Women,
Enikepadu-521108.


Respected madam,

Sub: Request for recruiting faculty—Reg.

I, Dr. V Raghava Lakshmi, Head of the Department of Science and Humanities would like to bring to your kind notice that some of the faculty recently resigned from their positions in the institution on personal reasons. So, we require 4 faculty members for our department to conduct the class work without any discrepancies for the academic year 2018-19. In this regard, I request your permission to recruit new faculty to fill-up the resigned faculty positions

Thanking you,


Yours Sincerely


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